

## Staff Council Meeting Minutes – April 13, 2017

1. **Call to Order:** Lynsee called the meeting to order at 2:02pm
2. **Meetings Since June 2016:** 11
3. **Attendance:** Special Guests: B.I.T. Christina Cox-Leisinger & Dana Shirtler, Dr. Meredith

2016-2017 Staff Council Member		Term	EEO Category	Present	Meetings Attended Since June 2016
Adams, Amie		2018	SSC	Y	<b>10</b>
Allen, Thomas		2018	SSC	Y	<b>11</b>
Antunez, Gilbert		2017	EEO 3	Y	<b>6</b>
Bowen, Bill		2018	EEO 1	N	<b>7</b>
Edwards, Josh		2017	EEO 5	Y	<b>7</b>
Fox, Karen		2018	EEO 4	Y	<b>7</b>
Haasl, Lora		2018	EEO 3	N	<b>6</b>
Hampton, Jarvis		2017	EEO 1	Y	<b>9</b>
Hampton, Nancy		2018	EEO 1	Y	<b>9</b>
Kopke, Kim		2018	EEO 4	Y	<b>9</b>
Lively, Darcy		2018		N	<b>5</b>
McIlroy, Sherri		2017	EEO 4	Y	<b>10</b>
Peacock, Nicolas		2018	EEO6/EE07	Y	<b>4</b>
Rausch, Mary		2017	EEO 3	Y	<b>10</b>
Reid, Leo		2018	EEO 3	N	<b>6</b>
Rosales, Gaby		2017	SSC	Y	<b>10</b>
Sanders, Nikky		2018	SSC	Y	<b>8</b>
Scantling, Mickie		2017	EEO 5	Y	<b>11</b>
Sparks, J. Rich		2017	EEO 1	N	<b>2</b>
Stocker, Betty		N/A	Ex Officio	Y	<b>7</b>
Sweetgall, Linda		2017	EEO 4	Y	<b>6</b>
Vinyard, Michelle		2018	EEO 3	N	<b>9</b>
Vizzini, Beth		2017	EEO 5	Y	<b>8</b>
Whitten, Megan		2018	EEO 4	Y	<b>10</b>
Williams, Melissa		2017	EEO 3	Y	<b>8</b>
Womble, Lynsee		2017	EEO 3	Y	<b>11</b>

4. **Review of Minutes from March meeting:** Amie motion to accept the minutes from March meeting, Beth seconds and minutes pass as read.
5. **Treasurer's Report:** Jarvis gave the report. Transactions to the Operating Fund included: Contribution from Betty Stocker, Brain Break Food purchase, EOTM food purchase, Blanket for Bill. There were contributions from Deanna Moore in the Tuition Assistance Account and contributions from Misty Hobbs in the University Endowment Account. Kim motioned to accept the Treasurer's Report, Mary seconds, and the report is approved as read.
6. **Committees:**
  - a. **Employee of the Month:**
    - a. Betty Stocker is the April EOM-April 28<sup>th</sup> in the COB Lobby on the 2<sup>nd</sup> floor of the CC at 10am
  - b. **Scholarship and Tuition Assistance:** Student Appreciation Luncheon ran very well. Next year they will setup a cleanup committee because clean-up consisted of very few people.
  - c. **Staff Appreciation:** Snow Cone stand will be April 26<sup>th</sup> 2-4pm; west side of the Pedestrian Mall
  - d. **Election Committee:** Betty Hill will be coming in for EEO3. Staff Council should be open for self-nominations and those folks should take priority, because we want people that want to be here. Officer Elections will be held in May

- e. **Homecoming:** NO REPORT
- f. **Staff Development:**
  - a. Summer Blood Drive: Coffee Memorial will set the dates; will be June and July
  - b. Brain Breaks: Staff Council thinks they should continue. Staff council asks that Andrea resend the survey to see if the timing is still working for everyone.
  - c. Excel Class-Christie Wilhite: I.T. might be open to hosting this training through a trainer. Lynsee will ask Christie if she would be open to the hosting the training.
- 7. **Old Business:**
  - a. Parking: Staff needs to make a proposal by the end of the semester. Staff council should setup a subcommittee. This subcommittee consisted of Megan Whitten, Kim Kopke, Lora Haasl, Thomas Allen
- 8. **New Business:**
  - a. All-Staff Meeting we need to collect donations; Jarvis will check on the Staff Council donation of gift cards. Lynsee will get with Patrick and Bill for the card swipes. Ami motions to accept the usage of Staff Council funds for donations, Ami second. Motion passed.
- 9. **Other Business:**
  - a. Dr. Meredith presented the parking proposal to Staff Council. Staff Council assembled a subcommittee to meet and to submit a proposal to the Parking Committee.
  - b. Behavioral Intervention Team (B.I.T) came to speak about what they do as the B.I.T. team and how the staff play a role in the assistance of students, and how to report to the B.I.T. team.
- 10. **Adjournment:** adjourned the meeting at 3:47p.m.

Next Staff Council meeting is Thursday, **May 11<sup>th</sup> at 2:00pm**, in the Buff Branding Room (Rm. 12) of the JBK.

Respectfully submitted by, Secretary Megan Whitten